



U.S. Department
of Transportation
**Federal Aviation
Administration**

Aviation Safety

13873 Park Center Road
Suite 160
Herndon, VA 20171

February 5, 2020

Michael Zapin
Avatar Airlines
20283 State Road 7
Suite 400
Boca Raton Fl 33498

Dear Mr. Zapin:

Thank you for the pre-application statement of intent you submitted to the Federal Aviation Administration (FAA) .

We are pleased to inform you that we are now able to begin processing your certification application.

Please contact me (*at the telephone number listed below*) to start the certification process. The first event is a pre-application briefing, described as the Initial In-Brief and PRA Workshop in the Certification Process Document that you have been provided. This is a 2 day meeting with a briefing on the certification process on day 1 and a workshop on day 2 where we will assist your team as you design a document that will be used for risk assessment (required by part 5, Safety Management Systems) and develop your company profile in the Safety Assurance System (SAS). It is important that your personnel required by part 119 be present for this briefing and workshop. In addition, the person that is designated as the Accountable Executive under part 5 should attend.

The likely site of the meeting will be the PAA Certificate Management Office in Orlando, FL. Please advise me when you determine that you can assemble the required personnel. We can then discuss possible dates. Due to previous commitments the FAA team will not be available until after mid-March.

I look forward to hearing from you,

Sincerely,

David Lusk
Assistant Manager, Certification and Evaluation Program Office
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